

ALLIANCE STAFFING

PO BOX 190, CHANHASSEN, MN 55317
888-477-7543 OR FAX 888-490-4206

WELCOME TO ALLIANCE STAFFING LLC

Thank you for accepting a position with Alliance Staffing! You are an important part of our organization, and we appreciate the work you do. We hope you take this opportunity to learn about your new workplace and develop new skills.

ONLINE INFORMATION:

www.alliance-staff.com

Go to www.alliance-staff.com/ouremployees/ to view:

- Your paycheck stub
- Assignment history
- Access your W2
- Alliance orientation documents and employee resources

EMPLOYMENT VERIFICATIONS:

Employment Verifications and Income verifications can be obtained by calling us at 888-477-7543 or by faxing and Employment Verification Form to 888-490-4206.

INSURANCE BENEFITS:

Through Alliance Staffing's partnership with "Benefits in a Card", Alliance provides you access to medical, dental, vision, life and critical illness, Minimum Essential Care, behavioral health, and short-term disability insurance plans. More information can be obtained by calling Benefits in a Card at 1-800-497-4856. Details of offered benefits may be found in the benefit plan documents and those benefit plan documents shall control the terms of the benefit plans.

PAYCHECKS:

Alliance offers the convenience of directly depositing payroll funds into the employee's bank account. Alliance also offers employees the option to receive their pay direct deposit onto a pay card. Payroll funds are deposited into this account and cardholders can then access the funds transferred to the card. Paychecks are available on a weekly basis for prior week's hours worked. For questions or concerns on any of these benefits please call the Payroll Department at 888-477-7543.